MINUTES

FROM

THE AUGUSTA COUNTY
EMERGENCY SERVICES OFFICERS ASSOCIATION
MEETING

ON

Tuesday, April 27, 2010 @ 1900 HOURS

AT

THE AUGUSTA COUNTY GOVERNMENT CENTER
*SOUTH BOARD ROOM*
*VERONA, VIRGINIA 24482*

**Augusta County Emergency Services Officers Association**
*Augusta County Government Center*
*P.O. Box 590 – 18 Government Center Lane*
*Verona, Virginia 24482*

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***Attendance Roster***
***Tuesday, April 27, 2010***

## PRESENT

| | |
|---|---|
| President | Mike Fisher |
| Vice President | Kim Craig |
| Secretary | Kevin Lacey |
| | |
| Company 2 | Doug Morris |
| Company 4 | Mark Peduto |
| Company 5 | Doug Wrenn |
| Company 6 | Josh Mawyer |
| Company 7 | John Kane |
| | James Summy |
| Company 8 | Wayne Martin |
| Company 9 | Mike Fisher |
| Company 14 | Kevin Wilkes |
| Company 18 | Kenny Hyden |
| | Steve Grepps |
| Company 19 | Bobby Mays |
| | George Stevens |
| | Alvin Christy |
| Company 20 | Doug Greene |
| | |
| Rescue 1 | Ashley Cook |
| Rescue 2 | Denise Kelley |
| Rescue 4 | Jennifer Shaver |
| | Michael Harmon |
| Rescue 5 | Greg Lambert |
| Rescue 6 | Jamie Henderson |
| | Jamie Marshall |
| | Fred Agnor |

| | |
|---|---|
| Rescue 18 | Kenny Hyden<br>Steve Grepps |
| Wintergreen Emergency Services | Curtis Sheets |
| Augusta ECC | Linda Beathe |
| ACFR | Carson Holloway<br>Minday Craun |
| BOS | Larry Howdyshell<br>David Beyeler |

**ABSENT**

Staunton Fire Department
Staunton Volunteer Fire Department
Waynesboro Fire Department
Middlebrook Fire Department
Augusta County Fire Department
Preston Yancey Fire Department
Raphine Fire Department
Bridgewater Fire Department
Clover Hill Fire Department
Mount Solon Fire Department
Shenandoah Valley Regional Airport
Walkers Creek Fire Department
South River Fire Department

Fairfield First Aid Crew
Bridgewater Rescue Squad
Craigsville-Augusta Spring Rescue Squad
Clover Hill Rescue Squad
Grottoes Rescue Squad
Mount Solon Rescue Squad

Augusta County Sheriff's Department
CSEMS Council

# Augusta County Emergency Services Officers Association

*Augusta County Government Center*
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*Verona, Virginia 24482*

***Minutes***
***Tuesday, April 27, 2010***

**Call to Order:**

- The President, Mike Fisher, called the Tuesday, April 27, 2010, meeting to order in the South Board Room, at the Augusta County Government Center, Verona, Virginia, at 1900 hours.

**Minutes:**

A motion was made by Greg Lambert and second by Kenny Hyden to approve the minutes from the Tuesday, March 23, 2010, meeting as read.

**Board of Supervisors Report:**

**Larry Howdyshell:**

- **Revolving Loan**

  The Deerfield Fire Department declined the revolving loan. The Stuarts Draft Fire Department is next in line.

- **Budget**

  During the budget process, the Board of Supervisors put $75,000.00 back into Emergency Services for fire training. At this time, we are looking at changing the

policies to accommodate this amount of money. Please contact us if you have any suggestions.

**David Beyeler:**

Wednesday, April 28, 2010, the Board of Supervisors will adopt the new budget.

**Comments / Discussion**

**Mike Fisher** Thank you.

Does anybody have any questions for the Board of Supervisors? No.

**President's Report:**

**Mike Fisher:**

Nothing to report.

**ACFR Report:**

**Carson Holloway:**

- **Letter of appreciation**

  A letter of appreciation was read by Carson Holloway on behalf of the Swoope Volunteer Fire Department in reference to a fire emergency on April 22, 2010, at 1565 Parkersburg Turnpike.

- **Reports**

  Carson discussed a new monthly report that Fire-Rescue agencies will receive. The report will provide more information then the current unit activity report. If you have any questions or concerns, please contact Carson and we will revisit this option.

- **Joint Purchasing**

  Several discussions have taken place on joint purchasing of different items. At this time, we are preparing to release gear bids for Augusta County. Recently, I've had two agencies express an interest in this joint purchase. If other agencies are interested, please contact Lt. Michael Link or myself.

- **Response Assignments**

  Last month, we discussed several issues that I have some concerns about in reference to fire alarms, Fire-EMS run assignments and the amount of equipment we put on the road.

  I am not going to change anything without input and guidance from this Organization, but I think it is something that we should revisit. I am not trying to tell the Association what to do; I am addressing a problem that's been brought to my

attention as a concern. I would like to send this request to the SOG Committee and let them bring it back to this Organization for review.

**Comments / Discussion**

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|---|---|
| **Mike Fisher** | Contact the SOG Committee and have them report back to this Organization at the May meeting. |
| **Carson Holloway** | This is not something that is going to be fixed in 30 days. This is work in progress.<br><br>Does anybody have any questions about this? |
| **John Kane** | I think this should be a separate committee. The SOG committee has their hands full. |
| **Carson Holloway** | I understand that. |
| **Mike Fisher** | Establish a committee, have the SOG Committee review the project and present it to this Organization prior to implementation. Once the project is presented, present members will take it back to their agency for review. |
| **Carson Holloway** | I will move forward with that.<br><br>That's all I have. |

**Mike Fisher:** Does anybody have any questions for Carson Holloway? No.

**Minday Craun:**

- **Revenue Recovery**

  Billing for revenue recovery started April 1, 2010. So far, it is going pretty good. At anytime a citizen shows concern in reference to revenue recovery, have them to contact Minday Craun.

  **FYI:** The Staunton-Augusta Rescue Squad and the Waynesboro First Aid Crew is following the Augusta County guidelines.

- **Toughbooks**

  We are currently working out some of the issues with the Toughbooks.

- **Reports**

  In the event you experience trouble entering a report, please contact us. We are here to help you.

**Comments / Discussion**

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|---|---|
| **Kim Craig** | To be compliant, you must have your call sheets submitted to the State every 30 days. If you are not |

compliant, you stand a chance of losing your license. This will automatically fall back on the agency not the County of Augusta.

**Minday Craun** At this time, we are working with Image Trend to automatically transmit your reports to the State.

- **Image Trend**

**Comments / Discussion**

**Kim Craig** Image Trend has an awesome QA program. Everybody needs to take the time and learn this program.

**Mike Fisher** Has Image Trend fixed the problem with the personnel?

**Minday Craun** You can only see your personnel. In the event you have career staff, you will see the career staff as well.

I did setup a separate roster for personnel from other agencies. You will manually enter their names in the narrative.

Does anybody have any questions on this topic? No.

- **Grant**

Last month, we had one (1) request for the Fire-Rescue small grant fund. I should have the results of that grant by the end of the week.

At this time, the Weyers Cave Fire Department's request is in the hands of the Committee.

- **Quick Books**

I've had several agencies contact me in reference to training on the auditing software, Quick Books. I spoke with personnel at Blue Ridge Community College in reference to this request and they are offering a training class tailored to Fire-Rescue in their computer lab on the non-profit edition. At this time, I don't have a specific date however; the class will probably take 3.5 to 4 hours. In order to have this training class, I need at least eight (8) people that are interested in attending.

- **Special Events**

Present Fire-Rescue agencies were reminded to submit any special events their agency is hosting for the summer.

- **Annual Contributions**

Present Fire-Rescue agencies were reminded to submit their annual contributions.

**Mike Fisher:** Does anybody have any questions for Minday Craun? No.

**PHI – Aircare 5:**

**Matt Painter:**

- **Centra One**

  Lynchburg General Hospital has contracted PHI for aeromedical transportation. Saturday, May 1, 2010, PHI will provide this service for Lynchburg General Hospital. The aircraft will be identified as Centra One.

**Comments / Discussion**

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|---|---|
| **Matt Painter** | Medflight 3 remains available for law enforcement operations to include search and rescue missions. |

- **Education Day**

  The education day was a great success.

  Each year, we do a call of the year. The call of the year is a call that we pick when everything goes exactly right. This year, the call of the year was a pediatric trauma. While recognizing this incident at our education day, we forget to recognize one agency and that was Augusta ECC. At this time, I would like to present Augusta ECC with a plaque for their hard work in making this incident a success.

  - **Mike Fisher:** Does anybody have any questions for Matt Painter? No.

**Augusta County Sheriff's Department:**

- Representation not present.

- **Mike Fisher:** Does anybody have any topics for me to take back to the Augusta County Sheriff's Department? No.

**Central Shenandoah EMS Council:**

**Minday Craun:**

- **Board Meeting**

  The Central Shenandoah EMS Board meeting is scheduled for Wednesday, April 28, 2010, at 1900 hours.

- **Awards Picnic**

  The awards picnic is scheduled for Wednesday, July 28, 2010, at Grands Cavern. All agencies are encouraged to submit any nominations for awards to the Central Shenandoah EMS Council. Please visit the Central Shenandoah EMS Council's website for further.

- **Mike Fisher:** Does anybody have any topics for me to take back to the Central Shenandoah EMS Council?

**Comments / Discussion**

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|---|---|
| **Kim Craig** | Recently, I attended a meeting with some of the OMD's present. They are really concerned about airway management from BLS and ALS.<br><br>Everybody is encouraged to practice BLS and ALS airway management and attend the skills drills. Anybody that would like to come to the Staunton-Augusta Rescue Squad and practice, you are more then welcome to. |

- **Mike Fisher:** Does anybody have any additional topics for me to take back to the Central Shenandoah EMS Council? No.

**Augusta ECC Report:**

**Linda Beathe:**

- **Grant**

  We submitted a grant for a consultant to assist with the regional radio project for narrow banding.

  - **Mike Fisher:** Does anybody have any questions for Linda Beathe? No.

**Comments / Discussion**

| | |
|---|---|
| **Mike Fisher** | I do have a question in reference to the three (3) company response. It was brought to my attention the second and third due agency is getting toned before the primary agency. |
| **Linda Beathe** | The tones are going off one right after the other. I will bring this to the attention of our Dispatchers. |

- **Mike Fisher:** Does anybody have any additional questions for Linda Beathe? No.

**Committee Reports:**

**SOG – Communications Committee / Kim Craig**

The SOG-Communications Committee will meet Tuesday, May 11, 2010, at 1800 hours. The location will be announced.

**Box Assignments – Carson Holloway**

I made a change to one (1) of the rescue boxes. All of the affected agencies were notified. The previous response did not work out for the best interest, so we had to revisit this response. If you have any questions in reference to this response change, please contact me.

**EMS Committee**

Nothing to report.

**Old Business:**

**Kevin Wilkes:**

Last month there was a request for funding for the brass accountability tags.

**Comments / Discussion**

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|---|---|
| **Mike Fisher** | That was handled. |
| **Kevin Wilkes** | I would like to suggest a new idea for accountability tags.<br><br>A new type of accountability tag was explained and passed around the room for review. |
| **Kenny Hyden** | The current accountability system is a regional system. This recommendation would require more then input from Augusta County. |

**New Business:**

**Mike Fisher:**

- **Revolving Loan Fund**

Recently, I had a discussion with Minday Craun in reference to taking approximately $100,000.00 of our revolving loan fund and purchasing as many sets of turnout gear as we can. We would order the minimum specifications and anything over the minimum specification would be the responsibility of that Department. If we decided to do this, each Department would receive about 10 sets of turnout gear per year. We would restart this process every five (5) years.

If you have any suggestions or questions, please contact me.

## Comments / Discussion

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|---|---|
| **Minday Craun** | I did bring this to the attention of the Emergency Services Committee to include changing the guidelines for the revolving loan. |
| **Mike Fisher** | Also, we have a small equipment fund in the revolving loan fund. The last time we utilized this fund was about five (5) years ago. |
| **John Kane** | Is that revolving loan still funded? |
| **Mike Fisher** | Yes. It is funded by the State. |
| **Minday Craun** | I need two (2) representatives to sit in on the revolving loan committee to discuss a couple of loans. |
| **Mike Fisher** | Kenny Hyden will you serve on this committee? |
| **Kenny Hyden** | Yes. |
| **Mike Fisher** | George Stevenson will you serve on this committee? |
| **George Stevenson** | Yes. |

**John Kane:**

- **Greenville Station**

  Originally, Engine 102 was going to the Greenville station. Recently, I've heard they are getting a new engine; is that true or not? **David Beyeler:** They are not getting a new engine from the County.

- **Fire Training**

  Can we have additional Officer's training or training each month that is accepted? **Carson Holloway:** We do not have the resources or the finances in Fire and Rescue to make that offer. We are trying to do what we can with the resources that we have. We are down several positions. Training is very important and we try to have quarterly training. We need attendance. I will revisit this request.

**Freg Agnor:**

- **Revenue Recovery**

  Last month, we did not have representation present at the Officer's Meeting, however, after going through the minutes and reading them. I am really disappointed in reference to some of the statements made.

  At no time, did I have one member from this Organization contact me or call anyone from our agency to discuss these issues addressed at last month's meeting.
  The Stuarts Draft Rescue Squad was more then happy to discuss anything that our agency had to do or felt was needed with revenue recovery. We took a stand for

what we thought was right and what was needed. What we did was followed up on revenue recovery for everyone to secure our future not just for the Stuarts Draft Rescue Squad.

## Comments / Discussion

**Mike Fisher** I understand your point.

The concern I had was the Board of Supervisors requested me to appoint a committee and our proposal was never brought before the Board of Supervisors but the proposal from the Stuarts Draft Rescue Squad was presented to the entire Board of Supervisors.

This is the forum to voice your concerns.

**Fred Agnor** I don't disagree with that. Before any comments are made, it would be nice to have representation present.

**Mike Fisher** Yes, sir.

**Wayne Martin** The concern that I have is, you met with the Committee for eight (8) months and behind our backs, you were talking about going independent. Why didn't you address your concerns at the meeting?

**Fred Agnor** We did.

**Mike Fisher** Thank you, Sir.

**Next Meeting:**

- Tuesday, May 25, 2010, at 1900 hours the Augusta County Emergency Services Officer's Association will meet at the Augusta County Government Center, South Board Room, 18 Government Center Lane, Verona, Virginia 24482.

**Adjournment:**

At 2009 hours, a motion was made by Kevin Wilkes and second by Wayne Martin to adjourn.

I hereby affirm and attest that the foregoing is true and complete to the best of my knowledge.

Respectfully Submitted:

*Kevin Edward Lacey*
Secretary
Augusta County
Emergency Services Officers Association