



COUNTY OF AUGUSTA  
Parks & Recreation Department  
P. O. Box 590  
Verona, Virginia 24482



## AUGUSTA COUNTY PARKS & RECREATION COMMISSION

Wednesday, June 20, 2018  
Natural Chimneys Park  
7 p.m. – Shelter #3

### AGENDA

1. Call to Order
2. Comments by the Public
3. Adoption of Minutes
4. Treasurer's Report
5. Director's Report
6. Matters to be presented by the Commission
7. Old Business
8. New Business
  - 8.1. Board of Supervisors reappointed Mr. Ronald Ritchie to fill the Middle River District seat on the Commission for a term of 7/1/18 until 6/30/22.
  - 8.2. Board of Supervisors appointed Mr. Francis Fenneran to fill the Beverley Manor District seat on the Commission for a term of 7/1/18 until 6/30/22.
9. Site Visit – Tour of Natural Chimneys Park
  - 9.1. Review of recently completed capital improvements
  - 9.2. Overview of current capital projects
  - 9.3. Plans for future capital projects
10. Adjournment



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## **AUGUSTA COUNTY PARKS AND RECREATION COMMISSION MINUTES**

**PRESENT:** Leon Bartley, Pastures District  
Sally Williams, Riverheads District  
Larry Curry, North River District  
Ronnie Ritchie, Middle River District  
Samantha Bosserman, Chairman, Wayne District  
Wendell Coleman, Board of Supervisors, Commission Liaison  
Kelly Rourke, Park Coordinator for Natural Chimneys

**ABSENT:** Kenneth Lawhorne, Beverley Manor District  
Andy Wells, Director of Parks and Recreation

VACANT, South River District

**VIRGINIA:** At the Regular Meeting of the Augusta County Parks and Recreation Commission held on Wednesday, June 20, 2018 at 7:00 p.m. at Natural Chimneys Park, Mt. Solon, Virginia.

### **CALL TO ORDER**

Chairman Bosserman called the meeting to order at 7:00 pm.

### **COMMENTS BY THE PUBLIC**

With no public in attendance, the Chair moved to 'Adoption of Minutes'

### **ADOPTION OF MINUTES**

Mrs. Bosserman asked if there were any comments or changes to be made to the minutes from the May 16 meeting. There were no comments or changes. Mr. Ritchie made a motion to approve the minutes, seconded by Mr. Curry. All were in favor of approval. The motion carried unanimously 5-0.

## **TREASURER'S REPORT**

In order to save time for a tour of Natural Chimneys Park, Mrs. Stickley presented the Treasurer's report as written by Mr. Wells. She noted there was nothing to draw attention to and that expenses are still in correlation to revenues.

A total of \$1,142,354 has been expended for the FY, which is 80% of the 2017-18 operating budget. Revenue collected to date is \$596,898, which is 96% of the projected 2017-18 budget.

Natural Chimneys Revenues are at 91% of the 2017-18 projection compared to 99% for the same period last year. Natural Chimneys expenses are at 84% as compared to last year at 82%.

With no further comments or questions, Mrs. Williams moved to accept the Treasurer's Report. Mr. Bartley seconded. The motion carried unanimously 5-0.

## **DIRECTOR'S REPORT**

Mrs. Stickley presented the Director's Report as written by Mr. Wells and gave additional details to the group.

A few highlights of the report are as follows:

- The department is still seeking a Program Coordinator. This position has been open since December and has proved to be very difficult to fill since it is a part time position. The lack of a trip coordinator directly affects the number of trips provided by the department.
- The Board of Supervisors has officially named the trail at Mill Place "Trails at Mill Place". Construction is ongoing of the bridge and pavilion and should be completed by July 31.
- Final drawings and plans for the new well at Natural Chimneys have been submitted to VDH. Other Natural Chimneys projects include renovation of the performance stage courtesy of Red Wing Roots Music Festival and an additional timber frame/truss donor. Valuation for this project is over \$37,000 for materials and supplies only. If labor would have been included the project's value would be well over \$100,000.
- Over 34 programs have been offered since the last Commission meeting with 29 of these being realized.
- Sweet Dreams was considered a success although the day was cut short due to heavy rains.

- The department is accepting submissions for the Fall Activity guide which will be published and distributed the week of August 20

With no further questions, the Chairman moved to 'Matters to be Presented by the Commission.'

### **MATTERS TO BE PRESENTED BY THE COMMISSION**

Mr. Coleman inquired if the Greenville group had submitted a grant application. Mrs. Stickley replied not yet. Mrs. Williams said to expect the application to be submitted soon.

There being no more 'Matters to be Presented by the Commission', Mrs. Bosserman asked for 'Matters to be Presented by Staff'.

### **MATTERS TO BE PRESENTED BY STAFF**

There being none, Chair asked for 'Old Business'.

### **OLD BUSINESS**

The Chair asked for any more discussion or questions. There being none, Mrs. Bosserman asked for 'New Business'.


### **NEW BUSINESS**

Mr. Coleman informed the group that Balser & Associates are celebrating 50 years of being in business. To celebrate this milestone, the company will be assisting with 50 projects for non-profits. Some suggestions so far have been WMHS training field and a new branch location with Friends of the Library. Mr. Coleman stated that there has been some discussion to locate a branch of the library in or near the Stuarts Draft Park.

There being no more business to discuss, Mrs. Bosserman asked for 'Adjournment'.

### **AJDOURNMENT**

With no further discussion by the Commission, Mr. Curry moved, seconded by Mrs. Williams for the Commission to adjourn. The motion carried 5-0. The meeting was adjourned at 7:25 p.m. so that the group could tour Natural Chimneys Park with Mrs. Rourke as their guide.

Chairperson: 

Submitted by: Ketna Study



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**AUGUSTA COUNTY PARKS & RECREATION COMMISSION**  
**TREASURER'S REPORT**  
**MAY 31, 2018**

Parks & Recreation as of 5/31/2018

<i>Original Budget Expenses</i>	\$1,413,400
<b>Expenses/Revised Budget</b>	<b>\$1,422,921</b>
<i>Projected Revenue</i>	\$ 641,000
<b>Revenue/Revised Projection</b>	<b>\$ 620,000</b>

A total of \$1,142,354 has been expended. This is 80% of the 2017-18 operating budget. This compares to \$1,152,289 (83%) for the same period last year (2016-17). It also compares to \$1,177,351 (87%) for the same period two years ago (2015-16).

Revenue collected to date is \$596,898. This is 96% of the 2017-18 projection. This compares to \$619,125 (101%) for the same period last year (2016-17). It also compares to \$654,429 (109%) for the same period two years ago (2015-16).

Program expenditures to date are \$391,959. This is 34% of total expenditures to date. This compares to \$366,353 (32%) for the same period last year (2016-17) and to \$423,321 (36%) for the same period two years ago (2015-16).

Natural Chimneys as of 5/31/2018

<i>Original Budget Expenses</i>	\$ 222,305
<b>Expenses/Revised Budget</b>	<b>\$ 215,675</b>
<i>Revenue Projection</i>	\$ 222,750
<b>Revenue/Revised Projection</b>	<b>\$ 227,750</b>

A total of \$182,613 has been expended. This is 84% of the 2017-18 operating budget. This compares to \$180,740 (82%) for the same period last year (2016-17) and to \$166,247 (80%) for the same period two years ago (2015-16).

Revenue collected to date is \$207,824. This is 91% of the 2017-18 projection. This compares to \$216,326 (99%) for the same period last year (2016-17). It also compares to \$178,641 (84%) for the same period two years ago (2015-16).

Total or Combined Projected Revenue for the Department is \$847,750. To date in the Fiscal Year, the Department has collected \$804,722. This is 95% of the projected total. The Department is on pace to recover over 58% of its Total Operating Expenses for fiscal year 2017-18.



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**Director's Report to the**  
**PARKS & RECREATION COMMISSION**  
June 20, 2018

**Administrative & Personnel:**

Staffing

- Still seeking P/T Program Coordinator position for Trips and Senior Adult programming
  - Position has been open since December 15, 2017 (7 months)
- Seeking P/T staff for our CARE program next school year (August 2018 – May 2019)
  - and substitutes
- Seeking P/T-seasonal Campground Attendant for tasks at Natural Chimneys Park (through Oct 2018)

**Parks & Facilities:**

Ongoing current larger scale / significant projects at our parks and County properties

- Construction of walking trail, picnic shelter, and public parking lot **[MP]**
  - Contract for construction, of the single bridge needed on the trail and for assembly of the picnic pavilion kit, awarded to Bridgestone Construction – agreement calls for completion by July 31
  - Officially named 'Trails at Mill Place'
- Final drawings and plans submitted to VDH for connecting/integrating new well into water supply system; pump ordered; connection to commence immediately **[NCP]**
- Massive renovation of the performance stage **[NCP]**
  - Courtesy of Red Wing Roots Music Festival and additional timber frame/truss donor
  - Rendering attached/following report
  - Valuation of project is just over \$37,000; Materials, supplies only – no labor included; well over \$100,000 if you factor in labor
  - Consideration of changing the name to honor that contribution and commitment

Red Wing Music Festival

- 6<sup>th</sup> Annual at Natural Chimneys Park
- July 13 – 15
- Visit the website: [www.redwingroots.com](http://www.redwingroots.com)
- A time lapse video of the stage renovation on their Facebook page

Swimming Pools - Stuarts Draft Park and Natural Chimneys Park

- Pool at Stuarts Draft Park
  - open 7 days/week from 12pm-6pm through August 19 ; then weekends only through Labor Day
  - Swim Team every Monday through Thursday morning in June and first half of July
  - Swim lessons ongoing; just handful of available spots in the last sessions (late July)
- Pool at Natural Chimneys Park

- open 7 days/week from 12pm-6pm through August 19; then weekends only through Labor Day
- with schools back in session in August, we are flexing weekday hours in August to 2pm-8pm
- Pool Rentals on Friday, Saturday, and Sunday nights for exclusive group use are available at both pools
- Daily Admission is \$2 for age 6 & under OR \$3 for age 7 & over
- Admission figures for public/open swim at pools through June 17:
  - Natural Chimneys Pool = 730
  - Stuarts Draft Pool = 940

## **Programs:**

### Statistics

*Over the last month – since our last Commission meeting (5/16/18)*

Programs Offered to start: 34	Programs Realized and started: 29
Total Participants: 673	Total Participation Hours: 81,529
Total Revenue generated by these programs = \$156,617	

*For the calendar year 2018 – A Summary*

Programs Offered to start: 215  
 Programs Realized and started: 174  
 Total Participants: 3,258  
 Total Participation Hours: 161,410

### Sweet Dreams Festival

- Held Saturday, June 2; first year for new date
- Great success again; even though shortened by heavy rains
- Great 'day-of' volunteers
- wet/rain caused the softball tournament to be cancelled and only one of the Cornhole tournaments could be completed
- see attached/included info-sheet for a few highlights

### Activities Guide

- Content for the Fall Guide is being collected with design happening in July; goal is to be distributed throughout the County week of August 20th