



COUNTY OF AUGUSTA
Parks & Recreation Department
P. O. Box 590
Verona, Virginia 24482



AUGUSTA COUNTY PARKS AND RECREATION COMMISSION MINUTES

PRESENT: Leon Bartley, Pastures District
Sally Williams, Riverheads District
Larry Curry, North River District
Samantha Bosserman, Chairman, Wayne District
Kenneth Lawhorne, Beverly Manor District
Wendell Coleman, Board of Supervisors, Commission Liaison
Andy Wells, Director of Parks and Recreation

ABSENT: Ronnie Ritchie, Middle River District
VACANT, South River District

VIRGINIA: At the Regular Meeting of the Augusta County Parks and Recreation Commission held on Wednesday, May 16, 2018 at 7:00 p.m. in the Board Room, Augusta County Government Center, Verona, Virginia.

CALL TO ORDER

Chairman Bosserman called the meeting to order at 7:00 pm.

COMMENTS BY THE PUBLIC

With no public in attendance, the Chair moved to 'Adoption of Minutes'

ADOPTION OF MINUTES

Mrs. Bosserman asked if there were any comments or changes to be made to the minutes from the April 26 meeting. There were no comments or changes. Mr. Curry made a motion to approve the minutes, seconded by Mr. Lawhorne. All were in favor of approval. The motion carried unanimously 5-0.



COUNTY OF AUGUSTA
Parks & Recreation Department
P. O. Box 590
Verona, Virginia 24482



AUGUSTA COUNTY PARKS & RECREATION COMMISSION

Wednesday, May 16, 2018
Augusta County Government Center
7 p.m. – Board Room

AGENDA

1. Call to Order
2. Comments by the Public
3. Adoption of Minutes
4. Treasurer's Report
5. Director's Report
6. Matters to be presented by the Commission
7. Matters to be presented by Staff
8. Old Business
9. New Business
 - 9.1. June Meeting
10. Adjournment
11. Site Visits
 - 11.1. Mill Place – new walking trail
 - 11.2. Crimora Park

TREASURER'S REPORT

In order to save time for a field trip to Crimora Park and Mill Place, Mr. Wells presented the Treasurer's report as written. He noted there was nothing to draw attention to and that expenses are still in correlation to revenues.

A total of \$1,046,396 has been expended for the FY, which is 74% of the 2017-18 operating budget. Revenue collected to date is \$520,001, which is 84% of the projected 2017-18 budget. This compares to 90% for the same period last year.

Natural Chimneys Revenues are at 83% of the 2017-18 projection compared to 85% for the same period last year. Natural Chimneys expenses are at 80% as compared to last year at 78%.

With no further comments or questions, Mrs. Williams moved to accept the Treasurer's Report. Mr. Bartley seconded. The motion carried unanimously 5-0.

DIRECTOR'S REPORT

Mr. Wells presented the Director's Report as written and gave further details to the group on some points in the written report.

The department is still seeking a Program Coordinator. This position has been open since December and has proved to be very difficult to fill since it is a part time position. The lack of a trip coordinator directly affects the number of trips provided by the department.

There is a new url for Parks and Rec. This url is: www.augustarec.com. Hopefully this will make finding the web site much easier for customers.

Mill Place is coming along nicely. RFQs for the construction of trail bridge and shelter are due June 4 and completion is scheduled for July 31. The trail will need to be named. Staff has suggested "The Trails at Mill Place" to the Board of Supervisors. This name would allow potential growth within the Mill Place trail system.

Several projects are ongoing at Natural Chimneys. Maintenance is in the process of connecting/ integrating the new well into the water system. J-loop continues to receive the upgrades on rewiring and replacement of utility pedestals.

The performance stage at Natural Chimneys will have a massive renovation courtesy of Black Bear Production, Red Wing Music Festival and an additional timber frame/truss donor. There is an artist rendering attached to packet for Commission members. The value of this project is just over \$37,000 for materials and supplies only. Labor is not included in the valuation. Part of the existing stage will be used and the timber truss addition will extend the front and one side. This will provide better acoustics for performers

using the stage. Mr. Bartley inquired to the size of the addition. Mr. Wells stated that he knew that there was a 12 foot extension and an 8 foot bump out but was not sure of exact dimensions. He will research and email members of size.

The summer guide has been received at the Parks and Rec department and will be mailed out with next week. The summer guide will have a slightly different look. It will be a flip guide with the County Library being showcased on one side and by flipping it over, the Parks and Rec activities are showcased.

With no further questions, the Chairman moved to 'Matters to be Presented by the Commission.'

MATTERS TO BE PRESENTED BY THE COMMISSION

Mrs. Bosserman officially welcomed Mr. Curry back from his illness.

Mrs. Williams informed the Commission members that Greenville ballfields are now being managed and cared for by a new incorporated group. They and will possibly be requesting a Matching Grant in the future.

Mr. Coleman informed the group that the Commonwealth Attorney's Office has partnered with the Board of Supervisors to implement a litter control program. The Sheriff's Department will begin issuing misdemeanor tickets to those with uncovered trash/loads.

There being no more Matters to be Presented by the Commission, Mrs. Bosserman asked for 'Matters to be Presented by Staff'.

MATTERS TO BE PRESENTED BY STAFF

There being none, Chair asked for 'Old Business'.

OLD BUSINESS

The Chair asked for any more discussion or questions. There being none, Mrs. Bosserman asked for 'New Business'.

NEW BUSINESS

Mr. Wells informed the group that in order to have the June meeting at Natural Chimneys, they would need a vote. Mr. Curry moved to have the June 20, 2018 meeting at Natural Chimneys Park. Second by Mr. Bartley. The motion carried unanimously 5-0. The meeting will be Wednesday, June 20th at 7:00pm at Shelter #3 at Natural Chimneys Park.

Mr. Curry moved that the Commission recommend to the Board of Supervisors that the new trail in Mill Place Commerce Park be named "The Trails at Mill Place". Second by Mrs. Williams. The motion carried unanimously 5-0.

Mr. Curry informed the group that his granddaughter has received a scholarship from Hershey Company and will be continuing her education at Hershey. This is quite an accomplishment for a 9th grader.

There being no more business to discuss, Mrs. Bosserman asked for 'Adjournment'.

AJDOURNMENT

With no further discussion by the Commission, Mr. Bartley moved, seconded by Mr. Curry for the Commission to adjourn. The motion carried 5-0. The meeting was adjourned at 7:35 p.m. so that the group could go visit the new trail at Mill Place Commerce Park and then Crimora Park.

Chairperson:

Shuanth Bosser

Submitted by:

Lettie Strickley



COUNTY OF AUGUSTA
Parks & Recreation Department
P. O. Box 590
Verona, Virginia 24482



AUGUSTA COUNTY PARKS & RECREATION COMMISSION

TREASURER'S REPORT
APRIL 30, 2018

Parks & Recreation as of 4/30/2018

<i>Original Budget Expenses</i>	\$1,413,400
Expenses/Revised Budget	\$1,422,921
<i>Projected Revenue</i>	\$ 641,000
Revenue/Revised Projection	\$ 620,000

A total of \$1,046,396 has been expended. This is 74% of the 2017-18 operating budget. This compares to \$1,089,191 (78%) for the same period last year (2016-17). This also compares to \$1,037,207 (78%) for the same period two years ago (2015-16).

Revenue collected to date is \$520,001. This is 84% of the 2017-18 projection. This compares to \$548,026 (90%) for the same period last year (2016-17). It also compares to \$567,243 (95%) for the same period two years ago (2015-16).

Program expenditures to date are \$342,481. This is 33% of total expenditures to date. This compares to \$344,463 (32%) for the same period last year (2016-17) and to \$369,867 (36%) for the same period two years ago (2015-16).

Natural Chimneys as of 4/30/2018

<i>Original Budget Expenses</i>	\$ 222,305
Expenses/Revised Budget	\$ 215,675
<i>Revenue Projection</i>	\$ 222,750
Revenue/Revised Projection	\$ 227,750

A total of \$171,613 has been expended. This is 80% of the 2017-18 operating budget. This compares to \$172,562 (78%) for the same period last year (2016-17) and to \$154,908 (75%) for the same period two years ago (2015-16).

Revenue collected to date is \$188,505. This is 83% of the 2017-18 projection. This compares to \$187,447 (85%) for the same period last year (2016-17). It also compares to \$158,220 (74%) for the same period two years ago (2015-16).

Total or Combined Projected Revenue (**revised**) for the Department is \$847,750. To date in the Fiscal Year, the Department has collected \$708,506. This is 84% of the projected total.



Director's Report to the
PARKS & RECREATION COMMISSION
May 16, 2018

Administrative & Personnel:

Staffing

- Still seeking P/T Program Coordinator position for Trips and Senior Adult programming
 - Position has been open since December 15, 2017 (6 months)
- Seeking P/T staff for our CARE program next school year (August 2018 – May 2019)

New URL – for redirect

- Secured <http://www.augustarec.com>

Parks & Facilities:

Current larger scale - significant projects at our parks and County properties

- Construction of walking trail, picnic shelter, and public parking lot **[MP]**
 - RFQ out/posted for construction of the single bridge needed on the trail and for assembly of the picnic pavilion kit; due Tues 5/29 – construction completed by July 31
 - Need to name the trail at this point; staff suggestion to Board of Supervisors is 'Trails at Mill Place'
- Connecting/integrating new well into water supply system **[NCP]**
- Installation of switchgear / replacing old junction boxes at Shelter #4 and Maintenance Shop **[NCP]**
- Rewiring of J-Loop campsites and replacement of campsite utility pedestals **[NCP]**
- Massive renovation of the performance stage **[NCP]**
 - Courtesy of Red Wing Roots Music Festival and additional timber frame/truss donor
 - Rendering attached/following report
 - Valuation of project is just over \$37,000; Materials, supplies only – no labor included
 - Consideration of changing the name to honor that contribution and commitment

Swimming Pools - Stuarts Draft Park and Natural Chimneys Park

- Pool at Stuarts Draft Park will open for season Monday, June 4
 - open 7 days/week from 12pm-6pm through August 19 ; then weekends only through Labor Day
 - August hours will be flexed to 2pm – 8pm on weekdays to accommodate schools back in session
 - Swim Team every Monday through Thursday morning in June and first half of July
 - Swim lessons also available
- Pool at Natural Chimneys Park will open for season Saturday, May 26
 - open for weekends and Memorial Day only; then begin 7 day/week hours from 12pm-6pm through August 19; then weekends only through Labor Day
- with schools back in session in August, we are flexing weekday hours in August to 2pm-8pm
- Pool Rentals on Friday, Saturday, and Sunday nights for exclusive group use are available at both pools

- Daily Admission is \$2 for age 6 & under OR \$3 for age 7 & over

Programs:

Statistics

Over the last month – since our last Commission meeting (4/26/18)

Programs Offered to start: 50	Programs Realized and started: 41
Total Participants: 703	Total Participation Hours: 18,595
Total Revenue generated by these programs = \$46,062	

For the calendar year 2018 – A Summary

Programs Offered to start: 181
Programs Realized and started: 145
Total Participants: 2,585
Total Participation Hours: 79,881

Sweet Dreams Festival

- 15th Annual Festival set for Saturday, June 2, 2018
- 9am – 4pm at Stuarts Draft Park
- Family friendly with activities and amusement planned for all generations/ages
- Visit www.sweetdreamsday.com
- Over 1,300 ACPR labor hours are invested in this event annually

Summer CAMPs

- 3 locations filled with wait-list existing for each
- New, fourth location this summer at Cassell Elem. with 30 currently enrolled; increased total enrollment already by 20%; potential to increase by 33% with new site
- All but two staff positions filled
- Great experiences and field trips

Activities Guide

- Distribution is underway for the Summer Guide; should arrive by Wednesday 5/23 to all households

Upcoming Activities, Events, and Dates to remember:

Pickleball - - every Wednesday and Thursday till May 31

Trip to shop at Hagerstown Premium Outlets - - Saturday, May 19

National Kids to Parks Day - - Saturday, May 19

Barre class - - Saturdays, May 19 – June 16

Seminar on 'The Other Dementias' - - Wednesday, May 23

Ballroom Dancing class for adults - - Tuesdays, May 29 – June 19

Shag Dancing class for adults - - Thursdays, May 31 – June 21

Sweet Dreams Festival - - Saturday, June 2 *NEW DATE*

Dolphins Swim Team - - June 4 – July 23 (Monday – Thursday mornings)

Swim Lessons - - multiple morning and evening sessions starting Monday, June 4

*Beginner and Intermediate levels ; morning and evening classes

Painting w/Christine class ('Ruby Throated Hummingbird') - - Friday, June 8

Beginning Watercolors: Summer Landscapes - - Saturday, June 9

Sporting Clays Learn-to-Shoot - - Saturday, June 23

Trip to see 'Wizard of Oz' - - Saturday, June 23

Wolfhart Haus – Wytheville, VA

Utah Nonresident Concealed Carry Permit class - - Wednesday, June 27

Women's-only NRA Home Firearm Safety - - Thursday, June 28

NRA Home Firearm Safety - - Saturday, June 30

Red Wing Roots Music Festival - - July 13 – 15 @ Natural Chimneys Park





GAINES GROUP
ARCHITECTS

