

Tent Permit Requirements

Tent permits are required by the building code for any tent greater than 900 square feet or one that will have more than 50 persons in it.

To apply for a tent permit you need to provide the following:

1. A completed tent permit application (available on the Augusta County website).
2. A copy of the flame retardant treatment certificate.
3. A drawing of the tent layout showing all exits and fire extinguishers.
4. Permit fee \$25.50, payable to County of Augusta.

All tents requiring a permit require a minimum of two exits. The exits shall be on opposing ends of the tent. The maximum travel distance to an exit is 200 feet. Unless the tent is open on all sides, the exits shall be provided with exit and emergency lights.

Fire extinguishers shall be provided in all tents. There shall be a minimum of 1 fire extinguisher for each 3000 square feet of tent space. Fire extinguishers shall be placed so that no more than 75 feet of travel is required to get to a fire extinguisher. Fire extinguishers shall have a minimum rating of 2A10BC.

The tent is required to be inspected by the Building Inspection office prior to use. All exit signs and fire extinguishers are to be in place and operational at time of inspection. Inspections are conducted Monday to Friday, 9 am to 5 pm. Inspection times cannot be set, however you can request am or pm and we will do our best to accommodate your request. Inspections must be called into our office by 4 pm on the day before you are requesting your inspection.