



Dear Prospective (Board, Commission, Committee) Member:

The County of Augusta is sensitive to the need to involve persons from as many segments of society as possible in the policy making and administrative functions of local government. The County seeks to ensure that there will be opportunities for broad citizen participation in local government on the basis of merit and fitness as ascertained through fair and practical methods of recruitment and selection.

Attached are three sheets seeking certain information about you. The first is a very practical questionnaire seeking information about you which we will require for our files. It includes such things as your name, address and phone number and other things we must know in order to facilitate your full participation in our county government. It also includes information which will assist us in evaluating the skills and experience you will bring to your position in county government.

The second sheet requests information needed to compile statistical data to enable us to effectively monitor our efforts to achieve the purposes mentioned at the beginning of this letter. Whether or not you give us this information is entirely a matter of your voluntary choice. If you do choose to supply this information, it will **NOT** be used in making decisions about your appointment and it will be kept only in a statistical file separate from the files of the (board, commission or committee) upon which you may serve.

The third sheet will provide us with information as to your specific Board, Commission, and Committee appointments you are interested in serving and order of preference.

Thank you for your interest in Augusta County.

**ESSENTIAL INFORMATION FORM**

Name \_\_\_\_\_ Date \_\_\_\_\_  
(last) (first) (middle)

Home Address \_\_\_\_\_

e-mail: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Magisterial District \_\_\_\_\_

Home Telephone Number \_\_\_\_\_

Present Employer \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_

Which address do you prefer for mailings? Home \_\_\_\_\_ Business \_\_\_\_\_

**INFORMATION WHICH YOU BELIEVE WILL ASSIST US  
IN EVALUATING THE SKILLS AND EXPERIENCE  
YOU WILL BRING TO YOUR POSITION IN  
COUNTY GOVERNMENT**

Occupation (former occupation(s), if retired) \_\_\_\_\_

Education: \_\_\_\_\_  
High School \_\_\_\_\_

College/Technical \_\_\_\_\_

Graduate \_\_\_\_\_

Post Graduate \_\_\_\_\_

Other \_\_\_\_\_

Past County Board, Commission, Committee Assignments:

Professional/Civic Activities/Other \_\_\_\_\_

Additional Information \_\_\_\_\_

Please return to: County Administrator's Office  
P. O. Box 590  
Verona, VA 24482

## VOLUNTARY STATISTICAL INFORMATION

Check the appropriate space:      Female \_\_\_\_\_ Male \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Check the space for the racial or ethnic group with which you identify:

\_\_\_ White (includes persons of Arabian descent)

\_\_\_ Black (includes Jamaicans, Bahamians and other Caribbeans of African but not hispanic or Arabian descent)

\_\_\_ Hispanic (includes persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish origin or culture)

\_\_\_ Asian or Asian American (includes Pakistanis, Indians and Pacific Islanders)

\_\_\_ American Indian (includes Alaskan natives)

I am willing to serve on the following Board, Commission, or Committee appointments.  
Please list in order of preference.

**Appointed by Board of Supervisors**

- \_\_\_\_\_ Agricultural & Forestal District Advisory Committee
- \_\_\_\_\_ Agriculture Industry Board
- \_\_\_\_\_ Blue Ridge Community College Board
- \_\_\_\_\_ Blue Ridge Criminal Justice Board
- \_\_\_\_\_ Building Board of Appeals
- \_\_\_\_\_ Central Shenandoah Planning District Commission
- \_\_\_\_\_ Central Shenandoah Subarea Health Advisory Council
- \_\_\_\_\_ Community Policy Management Team
- \_\_\_\_\_ Coordinated Area Transportation Services
- \_\_\_\_\_ Economic Development Authority
- \_\_\_\_\_ Library Board
- \_\_\_\_\_ Parks and Recreation
- \_\_\_\_\_ Planning Commission
- \_\_\_\_\_ Recycling Committee
- \_\_\_\_\_ Service Authority
- \_\_\_\_\_ Shenandoah Valley Regional Airport Commission
- \_\_\_\_\_ Shenandoah Valley Workforce Investment Board
- \_\_\_\_\_ Social Services Advisory Board
- \_\_\_\_\_ Valley Community Services Board
- \_\_\_\_\_ Valley Program for Aging Services
- \_\_\_\_\_ Youth Commission

**Appointed by Circuit Court**

- \_\_\_\_\_ Board of Zoning Appeals
- \_\_\_\_\_ Electoral Board
- \_\_\_\_\_ Equalization Board

**Appointed by Virginia Emergency Response Council**

- \_\_\_\_\_ Local Emergency Planning Committee

## **BOARDS/COMMISSIONS/COMMITTEES**

Appointed by Board of Supervisors

### **Agricultural & Forestal District Advisory Committee**

The Agriculture/Forestal Advisory Committee reviews applications for the formulation of Agricultural/Forestal Districts and makes their recommendations to the Board of Supervisors.

The Committee is made up of the following:

1. Four (4) landowners who are engaged in agriculture or forestal production.
2. Four (4) other landowners of Augusta County.
3. Either the Commissioner of the Revenue or Augusta County's Chief Property Assessment Officer.
4. One member of the Board of Supervisors.

The Committee meets when they have pending applications.

### **Agriculture Industry Board**

The Agriculture Industry Board is responsible for identifying challenges to the agricultural economy of Augusta County and working with the Director of Agricultural Development to initiate programs designed to improve the sustainability of agriculture in the County. In addition, the Agriculture Industry Board is responsible for recommending short term and long range courses of action to the Board of Supervisors.

The Board consists of seven members, one from each magisterial district, appointed by the Board of Supervisors to a four (4) year term. The Board meets on a monthly basis.

### **Blue Ridge Community College Board**

The Blue Ridge Community College Board acts in an advisory capacity to the State Board for Community Colleges and performs such duties with respect to the operation of a community college as may be delegated to it by the State Board of Community Colleges.

Members are residents of the region to be served by Blue Ridge Community College and include persons from various businesses, industries, and professions in the region being served. All members are deemed members at large charged with the responsibility of serving the best interest of the whole region served by Blue Ridge Community College. The Board consists of eleven members, with Augusta County having two (2) representatives that are appointed by the Augusta County Board of Supervisors.

Regular meetings of the college board are normally held at 6:30 p.m. on the second Wednesday of every other month from September through May with a determination for a July meeting to be made at the May meeting.

### **Blue Ridge Criminal Justice Board**

The Cities of Staunton and Waynesboro and Augusta County established the Blue Ridge Criminal Justice Board (Board) in response to the Comprehensive Community Corrections Act for Local Responsible Offenders and the Pretrial Services Act. The Virginia Legislature placed in the hands of Augusta County, Staunton and Waynesboro, the means to deal with the problems in their own communities. The new programs became effective July 1, 1995.

Blue Ridge Court Services is a criminal justice agency and strives to see that offenders who do not have violent histories give something back to their communities. The agency is not an alternative to punishment, but an alternative form of punishment. It deals with both the punishment for the crime and of treatment for the individual. If a defendant has committed a crime against a person or a person's property, Blue Ridge Court Services collects restitution for the victim. The Agency will also monitor community service performance. If a defendant has a substance abuse problem or other emotional symptom, Blue Ridge Court Services staff ensures the defendant receives treatment for the problem.

The Blue Ridge Court Services Pretrial Program is designed to ease overcrowding of the jail by providing a supervised structure for the defendant. The staff also makes bond recommendations to the court by verifying information provided by the defendant.

The goal of Blue Ridge Court Services is to help those who want help and to make sure the courts imposed sentences are carried out. Blue Ridge Court Services hold the offender accountable and work closely with local law enforcement, the Courts, Commonwealth's Attorney's Office, Public Defender's Office, defense attorneys as well as, the various treatment facilities in the Shenandoah Valley. Blue Ridge Court Services uses community service sites throughout the county. All community service sites must be non-profit organizations. Regular meetings of the Blue Ridge Criminal Justice Board are held in the Caucus Room of Staunton City Hall at 4:00 p.m. on the third Thursday of February, May, August and November.

## **Building Board of Appeals**

The Building Board of Appeals acts on applications for appeals as required by Section 36-105 of the Code of Virginia. Individuals may appeal to the Board within 90 days from a decision of the building official when it is claimed that:

1. The building official has refused to grant a modification which complies with the intent of the provisions of the Uniform Statewide Building Code; or
2. The true intent of the Uniform Statewide Building Code has been incorrectly interpreted; or
3. The provisions of the Uniform Statewide Building Code do not fully apply; or
4. The use of a form of construction that is equal to or better than that specified in the Uniform Statewide Building Code has been denied.

The Board is composed of five members appointed by the Board of Supervisors for five year terms. At least one member should be an experienced builder. At least one other member should be a licensed professional engineer or architect. The Board selects one of its members to serve as chairman. The Building Official designates an employee from the department to serve as Secretary to the Board.

The Board meets upon notice of the chairman or at stated periodic meetings if warranted by the volume of work. The Board shall meet within 30 days of the filing of an appeal.

## **Central Shenandoah Planning District Commission**

The Central Shenandoah Planning District Commission is a regional planning body made up of five cities and five counties in the Valley. Its membership includes the Counties of Augusta, Bath, Highland, Rockbridge, and Rockingham and the Cities of Buena Vista, Harrisonburg, Lexington, Staunton and Waynesboro. Its purpose is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning, encouraging and assisting governmental subdivisions to plan for the future.

The Commission meets on the third Monday night of each month. Membership in the Commission is based on the jurisdictions' population. Currently, there are 20 members of the Commission, Augusta County has four representatives - two elected officials and two citizen representatives.

## **Central Shenandoah Subarea Health Advisory Council - Planning District 6**

Subject to the provisions for establishment stated in the Bylaws of the Northwestern Virginia Health Systems Agency, Inc., the purpose of the Subarea Health Advisory Councils, each representing one of the Planning Districts in the area served by the NNVHSA, is to advise the Board of Directors on the performance of the Board's function as it works to improve the health of area residents, to increase the accessibility, acceptability, continuity, and quality of health services provided in the area, to restrain increases in the costs of providing services in the area, and to prevent unnecessary duplication of health resources.

The governing body of each independent city and county in the Planning District served by a council are requested to appoint one (1) elected official or other representative to the Council. The remainder of the Council shall be elected by the Council membership at the Council's annual meeting. The annual meeting of each Council shall be the first meeting of each new calendar year. Regular meetings should normally be held every other month, with no less than four meetings in a calendar year.

## **Community Policy Management Team - Comprehensive Services Act for At-Risk Youth**

All members must be appointed by the Augusta County Board of Supervisors.

The membership of the organization in accordance with the Code of Virginia 2.1-751 shall consist of local agency heads or their designees of the following community agencies, (1) community services board, (2) juvenile court services unit, (3) department of health, (4) local school division, (5) department of social services. The membership shall also include a representative of a private organization or association of providers for children's or family services located within the locality, and a parent representative who is not an employee of any public or private program which serves children and families.

The purpose of this act is to restructure a fragmented service delivery system, reduce services costs, and to reduce the number of costly out-of-home residential care placements of at-risk youth. The youth population targeted by the Comprehensive Services Act are those youth who are in, or at imminent risk of going into, residential care.

## **Coordinated Area Transportation Services**

The purpose of CATS is to operate transportation programs which are available to persons with disabilities, senior citizens, disadvantaged persons and others with special needs in Staunton, Waynesboro, Augusta County and Highland County, and to make those persons aware of such programs. CATS also provides transportation to the general

public where feasible.

CATS operates vehicles, one of which is based in Highland County. The CATS office, and base for the vehicles, is 211 Lee Highway, Verona, Virginia (P. O. Box 180).

The CATS Board holds its regular meeting on the third Wednesday of each month at 11:00 a.m.

### **Economic Development Authority**

The Economic Development Authority was created in 1969 by the Augusta County Board of Supervisors to promote industrial development within the area of Augusta County. The Authority is composed of seven (7) members appointed by the Board for four-year terms.

The primary functions of the EDA are to encourage industry to locate in the area and assist existing industry in expansions and continued growth that will increase employment by providing assistance through the issuance of tax-free bonds for purchase of land, obtaining options of lands, equipment, construction, etc., and providing financial assistance for special projects.

The EDA meets bi-monthly on the third Thursday at 11:00 a.m., at the Government Center, Verona, VA. It generally meets in January, March, May, July, September and November.

### **Library Board**

The Augusta County Library Board was established to manage and control the free public library system established by the Board of Supervisors for the use and benefit of the residents of Augusta County. The library board shall implement programs and practices and shall abide by requirements as may be adopted by the State Library Board to enable Augusta County to qualify for state grants-in-aid.

The Augusta County Library Board is composed of one citizen from each magisterial district, to be appointed by the Board of Supervisors.

The Library Board holds its regular meeting on the third Thursday of every other month at 4:00 p.m.

### **Parks and Recreation Commission**

The Parks and Recreation Commission serves in an advisory capacity to the Board of Supervisors in recommending policies relating to recreation programming, constantly assessing recreation needs to provide year-round supervised recreation for the citizens of Augusta County.

The Commission is composed of seven (7) members appointed for three-year terms by the Augusta County Board of Supervisors.

The Commission meets regularly at 7:00 p.m. on the third Wednesday of each month.

### **Planning Commission**

The Planning Commission is responsible for making recommendations to the Board of Supervisors on all rezoning requests, zoning and subdivision ordinance revisions, and master plans. The Planning Commission is also responsible for the County's Comprehensive Plan and any other long-range or short-range planning projects undertaken by the County.

The Commission consists of seven (7) members appointed by the Board of Supervisors for four-year terms. The Commission meets at 7:00 p.m. on the second Tuesday of each month.

### **Recycling Committee**

The Recycling Committee serves in an advisory capacity to the Board of Supervisors concerning recycling and solid waste issues affecting Augusta County. The Committee was formed in October, 1991, and is composed of seven (7) members appointed by the Board of Supervisors, one from each magisterial district.

The Committee members serve four (4) year terms and meet at 7:00 p.m. on the third Monday bi-monthly.

### **Service Authority**

The Augusta County Service Authority is "a public body politic and corporate" created by a Resolution of the Augusta County Board of Supervisors. Articles of Incorporation were filed with the State Corporation Commission and the Corporate Charter subsequently issued. The Authority consists of seven members appointed by the Board of

Supervisors to serve a four year term. The Authority is charged with the operation of all municipal public water and sewer systems within the geographical boundaries of Augusta County. The Authority Board sets water and sewer rates, determines policies for the operation of the water and sewer systems, and employs an Executive Director to manage the day to day operations of the Authority. The Authority Board determines personnel policies for the Authority and may issue bonds or other instruments of credit to finance the operations of the Authority as required. The Board of the Authority is charged with raising sufficient revenue (generally through water and sewer rates) to totally fund all operations and the capital improvement plan of the Authority. The Augusta County Service Authority is the operator and agent, by contract, of the Jolivue Landfill which is jointly owned by Augusta County and the Cities of Staunton and Waynesboro.

The Board meets each month on the third Thursday, at 1:30 p.m.

### **Shenandoah Valley Regional Airport Commission**

The Shenandoah Valley Regional Airport Commission is a regional agency charged with maintaining, developing, and operating the airport. The representatives from the five member jurisdictions are selected by their respective governing body. Augusta County is allowed one member. Members are appointed for three-year terms.

The Commission meets at 7:30 p.m. on the third Wednesday of each month.

### **Shenandoah Valley Workforce Investment Board**

The Shenandoah Valley Workforce Investment Board is a private, non-profit organization providing funds for employment-training and placement services under the federal Workforce Investment Act (WIA). The Board plans and oversees a network of WIA programs serving the residents of the central Shenandoah Valley (Augusta, Bath, Buena Vista, Harrisonburg, Highland, Lexington, Page, Rockbridge, Rockingham, Staunton, and Waynesboro) to equip job seekers with the necessary skills and education to successfully compete in the job market. Services are provided through a unique partnership involving business, labor, education, government and the community.

There are twenty-nine members on the Shenandoah Valley Workforce Investment Board, including two business representatives from Augusta County. The Board officially replaced the Shenandoah Valley Private Industry Council on July 1, 2000.

### **Social Services Advisory Board**

Augusta County and the Cities of Staunton and Waynesboro share the responsibilities to provide social services to their residents. Powers and responsibilities of the board include the following:

- . provision of a variety of child welfare services, including child protective services, when not available through other community agencies.
- . provision of adult protective services.
- . placement of children and adults in foster homes or other facilities when appropriate.
- . assist in public awareness and volunteer activities.

Appointments to the local board are made by the respective governing body. Augusta County has three (3) members on the Board and they serve four-year terms.

The Board meets on the second Tuesday of each month at 9:30 a.m.

### **Valley Community Services Board**

The Valley Community Services Board is responsible for planning and implementing programs for mental health, mental retardation, and substance abuse (drug and alcohol). The Valley Community Services Board serves Staunton, Waynesboro, Augusta County, and Highland County. The Board consists of five (5) members from Waynesboro, five (5) from Staunton, five (5) from Augusta County, and one (1) from Highland County. Each member is appointed by his or her respective governing body to serve a three- (3) year term, and may be re-appointed to a second three (3) year term.

The Board meets on the fourth Wednesday of each month at 7:00 p.m., at the Valley Community Services Board Office.

### **Valley Program for Aging Services**

Valley Program for Aging Services is a regional agency charged with promoting and assuring the highest level of service attainable for every elderly person within Planning District Six, in an environment which contributes positively to healthful individual and family living. A Board of Directors has created a ten member advisory council, which includes appointments from member jurisdictions. Augusta County is allowed one member. Members are appointed for two-year terms.

The Advisory Council meets at 2:00 p.m., four times per year, on the third Wednesday.

The role of the Advisory Council is to:

- Advise the Board of Directors in planning activities and services which benefit elderly,
- Advocate for the elderly,
- Be a forum for discussion of issues that affect the elderly,
- Be a channel for suggestions and advice to the Executive Director in administering the programs of the Area Agency on Aging.

### **Youth Commission**

The Youth Commission is a 15-member Board, made up of equal representation from the County of Augusta and the Cities of Staunton and Waynesboro. One member from each locality shall be a youth member (those who have not reached their eighteenth birthday at time of appointment). The purpose of the Youth Commission is to ensure that the needs of area youth are adequately identified and addressed and to oversee the regional Office on Youth. The mission of the Office on Youth is to promote positive youth development and reduce juvenile delinquency through collaborating with community agencies and organizations and coordinating a variety of direct service programs targeting high-risk youth.

The Board meets on the second Wednesday of each month at 7:00 p.m., at the Augusta Medical Center Community Care Building.

### **APPOINTED BY CIRCUIT COURT**

### **Board of Zoning Appeals**

The Board of Zoning Appeals hears and decides on appeals of the Zoning Administrator or any other officer in the administration of enforcement of the Zoning Ordinance. May grant variances to the Zoning Ordinance and decides on special use permit applications.

The Board consists of five (5) members. They are appointed for five-year terms by the Judge of the Circuit Court. Meetings are held in the Board Room the first Thursday of each month at 1:30 p.m.

### **Electoral Board**

The Electoral Board consists of three members. A majority of the circuit court judges of the judicial circuit for Augusta County appoints or reappoints one member each year for a term of three years. Two members represent the political party of the Governor in office, the other member represents the other major party.

This Board appoints the general registrar and the officers of election (poll workers); submits a budget each year to the Board of Supervisors; assists the Board of Supervisors in securing polling places; oversees the election process for primary, town, general and special elections; orders supplies and has ballots printed; and ascertains the results of each election immediately following each in order to certify the results to the State Board of Elections.

Meetings are mandatory the first week of February. Most other meeting times are at the Board's discretion upon the call of its members.

### **Equalization Board**

The Circuit Court of Augusta County, in each tax year immediately following the year of a general reassessment appoints a Board of Equalization of real estate assessments. The terms expire one year after the effective date of the assessment for which they are appointed. Every Board of Equalization is composed of not less than three nor more than five members who are real property owners in Augusta County and selected by the court or judge from the citizens of the county. No member of the Board of Assessors is eligible for appointment to the Board of Equalization for the same reassessment. In order to be eligible for appointment, each prospective member shall attend and participate in the basic course of instruction given by the Department of Taxation. Any vacancy occurring on any Board of Equalization is to be filled for the unexpired term by the authority making the original appointment.

The Board of Equalization shall sit at and for such time or times as may be necessary to discharge the duties imposed.

## **APPOINTED BY VIRGINIA EMERGENCY RESPONSE COUNCIL**

### **Local Emergency Planning Committee**

This Planning Committee was established as a direct result of Superfund Amendments and Re-authorization Act of 1986 (SARA, Title III, Emergency Planning and Community Right-to-Know Act of 1986). The LEPC shall be composed of individuals appointed by the Virginia Emergency Response Council (VERC) from nominations by the City Manager of Staunton and Waynesboro, and the Augusta County Administrator. There

shall be no less than two (2) representatives from each of the following categories:

- a) Elected state and local officials.
- b) Law enforcement, civil defense, firefighting, and environmental groups.
- c) Broadcast and print media.
- d) Community groups.
- e) Facilities subject to the emergency planning requirements of SARA.

There are no term limits for the appointees. The committee is responsible for;

- \* Preparation and update of emergency plan in response to hazardous materials incidents under Section 303 of SARA.
- \* Require facilities to report hazardous chemical inventories and supply Material Safety Data Sheets to the committee.
- \* Establish procedures for receiving and processing requests from the public for Material Safety Data Sheets.

The committee is required to meet quarterly, but generally meets by-monthly on the first Wednesday of the month at 7:00 p.m., at the Augusta County Government Center.

\* NOTE

For the convenience of citizens a resume file of citizens interested in serving the County is maintained by the Clerk of the Board of Supervisors. Additionally, a file on each Board, Commission or Committee is maintained by the County for reviewing by perspective candidates.

## **BOARDS AND COMMISSIONS**

<b>Board/Commission</b>	<b>Membership</b>
Agricultural & Forestal Committee	(10)
Agricultural Industry Board	(7)
Blue Ridge Community College Board	(2)
Blue Ridge Criminal Justice Board	(6)
Building Board of Appeals	(5)
Central Shen. Plan. District Commission	(4)
Central Shenandoah Subarea Health Advisory Planning District Council	(1)
Community Policy Management Team	(8)
Coordinated Area Transportation Services	(1)
Economic Development Authority	(7)
Library Board	(7)
Parks and Recreation	(7)
Planning Commission	(7)
Recycling Committee	(7)
Service Authority	(7)
Shenandoah Valley Regional Airport Commission	(1)
Shenandoah Valley Workforce Investment	(2)
Social Services Advisory Board	(3)
Valley Community Services Board	(5)

Valley Program for Aging Services (1)

Youth Commission (5) [1 youth under the age of 18 must be included]

**Appointed by Circuit Court**

**Board/Commission**

Board of Zoning Appeals (5)

Electoral Board (3)

Equalization Board (5)

**Appointed by Virginia Emergency Response Council**

Local Emergency Planning Committee (7)

**Elected**

Board of Supervisors (7)

School Board (7)

## BOARD & COMMISSION COMPENSATION

### GROUP 1

\$100/meeting  
\$ 50/worksession  
**No mileage**

Augusta County Service Authority  
Board of Equalization  
Board of Zoning Appeals

### GROUP 2

\$ 75/meeting  
\$ 37.50/worksession  
**No mileage**

Augusta County Planning Commission

### GROUP 3

\$ 50/meeting  
\$ 25/worksession  
**No mileage**

Agricultural & Forestal Committee  
Agriculture Industry Board  
Blue Ridge Community College Board  
Blue Ridge Criminal Justice Board  
Building Board of Appeals  
Central Shenandoah Planning District Commission  
Local Emergency Planning Committee  
Parks & Recreation Commission  
Recycling Committee  
Shenandoah Valley Regional Airport Commission  
Shenandoah Valley Workforce Investment Board  
Social Services Advisory Board  
Valley Community Services Board  
Youth Commission

GROUP 3 (cont'd)

\$ 50/meeting  
\$ 25/worksession  
**No mileage**

Central Shenandoah Subarea Health Advisory  
Planning District Council  
Community Policy Management Team  
Coordinated Area Transportation Services  
Valley Community Services Board  
Valley Program for Aging Services

Ad Hoc Committees

Agricultural Task Force	Began: 2/24/05	Completion Date: 12/29/05
Grandma Moses	Began: 1/24/07	Completion Date: 10/24/07

GROUP 4

Augusta County Library Board

**Mileage only**

GROUP 5

\*\*EDA

\$50/meeting  
**w/mileage**

**\*\*Special notes (see attached)**

**NOTES:**

1. Non-County Budget - Industrial Development Authority and Service Authority.
2. Library Board Compensation - Code of Virginia prohibits compensation.
3. County Employee Appointees - Payment only if a night meeting.
4. Economic Development Authority - Code of Virginia establishes a maximum of fifty (\$50) dollars per meeting and indicates members shall be reimbursed for necessary traveling expenses as incurred in the performance of their duties. (15.2-4904).

adopted: June 11, 1997

**revised February 26, 2015**

(c:compensation)  
h:resume02-26-15.doc

### ***Economic Development Authority: Compensation Policy***

As the involvement of the Economic Development Authority (EDA) increases, Authority members have increasingly participated in functions outside of regularly-scheduled EDA meetings. When attending functions as an EDA representative, EDA members will be compensated in accordance with the guidelines below:

**Authority members are to be compensated for no more than 6 additional functions (outside of regularly-scheduled meetings) per year of service. EDA members must be attending eligible functions as an EDA representative. Compensation will equal \$50 per eligible function as well as mileage.**

#### **Eligible functions for compensation include:**

- Board of Supervisors Work Sessions (when EDA member is conducting EDA business)
- Board of Supervisors Meetings (when EDA member is conducting EDA business)
- Official groundbreaking
- Ribbon Cutting ceremonies
- Seminars and/or training sessions
- Shenandoah Valley Partnership official meetings and forums
- Small Business Loan Fund meetings
- EDA subcommittee meetings

#### **Ineligible functions for compensation include:**

- Social events including but not limited to receptions, open houses, networking events, awards ceremonies, and galas
- Attending a meeting or event as a representative of a member's respective company or as a member of the Chamber, the Shenandoah Valley Partnership or another member organization

When the eligibility of a function is questioned, EDA members are to request prior approval for payment from their representative Board member in conjunction with the County attorney.